

Letter of Authorization Criminal Records Check

This covering letter issued from OCRI - Volunteers in Education (including OttawaReads/LectureOttawa, JUMP Math Tutoring Program and Bénévoles dans l'éducation) is to request a Police Record Check for persons seeking volunteer roles primarily to serve the vulnerable sector in elementary and/or secondary schools.

The Police Record Check will be done at no charge to the volunteer (within the City of Ottawa) and will be processed as quickly as possible assuming timely response from other police services and depending on request volumes.

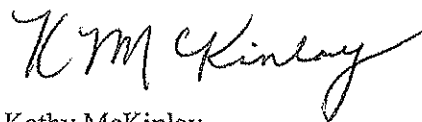
The results are to be communicated to the volunteer. Any information contained in the resulting report will not be released without explicit authorization from the bearer.

Should you have any questions or require further information, please do not hesitate to contact Anne Brouillard, Program Coordinator, OCRI-Volunteers in Education (tel.#: 613-828-6274 ext. 255 or by email: abrouillard@ocri.ca).

Sincerely,



Lee-Ann Scott
Manager, Volunteers in Education
OCRI-Volunteers in Education



Kathy McKinlay
Executive Director
Education